

Intervention Specialist / Special Education Coordinator



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Linden Tree Montessori in Columbus, Ohio seeks an Intervention Specialist / Special Education Coordinator.

Who We Are

Linden Tree is a PreK-2nd grade school (adding a grade each year, up to 8th) serving children ages 3-9 in Columbus, Ohio. Linden Tree will open in Fall 2026 and serve around 40 children. We are a tuition-free Montessori school for Kindergarten and up, and tiered tuition for PreK. Our mission is to provide a tuition-free Montessori education that empowers every child through an accessible, high-quality, holistic and equitable learning environment. We are committed to fostering strong community and family partnerships, celebrating diversity and nurturing a lifelong love of learning.

Our Network

Linden Tree Montessori School is part of [Wildflower Schools](#), a network of 1-2 room, teacher-led, authentic Montessori learning environments serving children from infancy through high school. The Wildflower model combines time-tested Montessori methods with promising new practices in family partnership, teacher empowerment, and intentional diversity. At Wildflower, we believe that embracing equity is an essential part of our work. We are committed to deeply engaging in what Maria Montessori called “the preparation of self” as it pertains to understanding our implicit biases, blind spots, and prejudices.

How We Work

The Wildflower network is decentralized and nonhierarchical, rooted deeply in our values of Connectedness and Growth; our norms of Anti-Bias Anti-Racist and Unity, Autonomy with Support, and Awareness and Compassion; and our [purpose and principles](#) that guide our schools’ design.

Your Role

Working alongside Teacher Leaders, this educator serves as a champion for diverse learners, family partnership, and inclusive practices, helping ensure that children receive the support they need while preserving the integrity of the Montessori experience.

The ideal candidate is creative, flexible, organized, and deeply committed to building an inclusive Montessori community where children, families, and educators thrive together. They are energized by the opportunity to help shape a growing school community and believe that every child deserves to be deeply known, supported, and empowered to flourish. Essential responsibilities are:

Special Education Leadership

- Oversee special education services and IDEA/ODE/sponsor compliance
- Serve as Intervention Specialist of Record
- Lead IEP development, implementation and progress monitoring
- Coordinate evaluations, reevaluations and eligibility meetings
- Collaborate with service providers, families and outside agencies

Student Support and Intervention

- Design and deliver individualized supports and interventions
- Support MTSS systems and monitor student data
- Help Teacher Leaders implement accommodations and modifications
- Promote inclusive practice across mixed-age classrooms

Family Partnership

- Build trusting relationships with families
- Lead IEP and intervention meetings
- Help families understand services, goals, and resources
- Serve as liaison between families and providers

Teacher Collaboration

- Collaborate with Teacher Leaders on accommodations and inclusive practices
- Support classroom observations and collaborative problem-solving

School Community Leadership (*founding-team responsibilities*)

- Support enrollment events and family information sessions
- Contribute to wellness, inclusion, and community-engagement initiatives
- Help build systems and culture for long-term sustainability

Experience

- Valid Ohio Intervention Specialist License
- Bachelor's degree in Special Education or related field
- Knowledge of IDEA, IEP development, and special education compliance
- Experience supporting students with diverse learning needs
- Strong communication, collaboration, and organizational skills
- Experience in Montessori environments preferred or willingness to obtain Montessori training
- Experience with MTSS and inclusive educational practices, preferred
- Experience working in startup, charter, or innovative school settings, preferred
- First Aid/CPR/AED training
- Communicable Disease / Child Abuse Prevention Training
- Pass FBI/BCI background check reimbursed by school

Mindset

- **Committed to Equity:** You are eager to expand access to quality early education for racially and socioeconomically diverse communities; you are ready to engage in anti-bias, anti-racist self-work and community-work

- **Generous:** You live with kindness, practice gratitude and lead with love. You seek advice openly and are comfortable working in a non-hierarchical organization.
- **Growth Oriented:** You are eager to stretch beyond your current experience, to develop new skills and expertise, and to more fully explore your purpose and potential.

Hours and Benefits

This is a Full-time position. Linden Tree Montessori offers Health Reimbursement Arrangement benefits, opportunities for ongoing professional development, pathways and resources towards Montessori training in connection to the wider Wildflower community and supports.

Salary: **\$60,000–\$65,000 annually**, commensurate with experience, licensure, and Montessori training.

Physical Requirements

The role requires the ability to move around the classroom and outdoor areas, engage with students at their level (including sitting on the floor and getting up frequently), and lift materials up to 30 pounds.

Learn More

Send a resume and note of interest explaining why you are applying for this role to info@lindentreeschool.org.

Linden Tree Montessori School does not discriminate on the basis of race, color, national or ethnic origin, creed, religion, sex or gender, disability, age, marital status, sexual orientation, status with regard to public assistance, or in any other way based on personal identity markers that do not relate to the capacity of an individual person to carry out the responsibilities of a role.